

Students must complete two forms to finalize the graduation process: the Intent To Graduate Form and the Degree Approval Form. Both forms are located on the Registrar's Office website. Students must complete the **College of Nursing** degree approval form, and not the Graduate College degree approval form. Failure to complete the correct form will delay the degree approval process. The College of Nursing PhD Program support person can obtain the required signatures for off-site students.

After receiving the completed forms, the Registrar reviews the student's transcript to ensure that all course requirements are met. If all requirements have been met, the Registrar writes a letter to this effect which the student delivers to the Library Director along with a copy of the dissertation and required payments (details related to dissertation formatting and payment can be found at the Rush Library website).